

Public Document Pack

Governance

Town Hall, Rose Hill,
Chesterfield, Derbyshire S40 1LP

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The Chair and Members of
Enterprise and Wellbeing
Scrutiny Committee

Please ask
for

Mary Stead (01246 345236)

Direct Line
Fax

Mary.stead@chesterfield.gov.uk
01246 345252

13 March 2014

Dear Councillor,

Please attend a meeting of the ENTERPRISE AND WELLBEING SCRUTINY COMMITTEE to be held on THURSDAY, 20 MARCH 2014 at 5.00 pm in Committee Room 2, Town Hall, Chesterfield, the agenda for which is set out below.

AGENDA

Part 1(Public Information)

1. Declarations of Members' and Officers' Interests relating to items on the Agenda.
2. Apologies for Absence
3. Executive Member for Environment and Executive Member for Leisure, Culture and Tourism on Chesterfield Sport and Leisure Strategy (5.05 - 5.20 pm)

Attached.

4. Local Government Act 1972 - Exclusion of Public

To move "That under Section 100(A)(4) of the Local Government Act 1972 the public be excluded from the meeting for the following items of business

Chief Executive
Huw Bowen



on the grounds that they involve the likely disclosure of exempt information as defined in Paragraph 1 of Part 1 of Schedule 12A of the Act".

5. Executive Member for Housing Update Report on Homeless Prevention Service Restructure (5.20 - 5.35 pm)

Verbal report.

6. Re-admission of Press and Public

7. Forward Plan (5.35 - 5.40 pm)

Attached.

8. Scrutiny Monitoring (5.40 - 5.45 pm)

Attached.

9. Work Programme for Enterprise and Wellbeing Scrutiny Committee (5.45 - 5.55 pm)

Attached.

10. Scrutiny Projects Progress Updates (5.55 - 6.15 pm)

- New Sport and Leisure Facilities

- Taxi Licence Subsidy

Verbal reports.

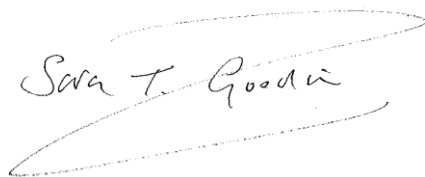
11. Overview and Scrutiny Developments (6.15 - 6.20 pm)

Verbal Report.

12. Minutes of the meeting held on 16 January, 2014 and Matters Arising (6.20 - 6.25 pm) (Pages 1 - 12)

Attached.

Yours sincerely,

A handwritten signature in cursive script that reads "Sara T. Goodwin". The signature is enclosed within a large, hand-drawn oval scribble.

Head of Governance

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Enterprise and Wellbeing Scrutiny Committee Briefing

Preparation of a Sport and Leisure Strategy for Chesterfield Borough 2014 – 2031

1. Background:

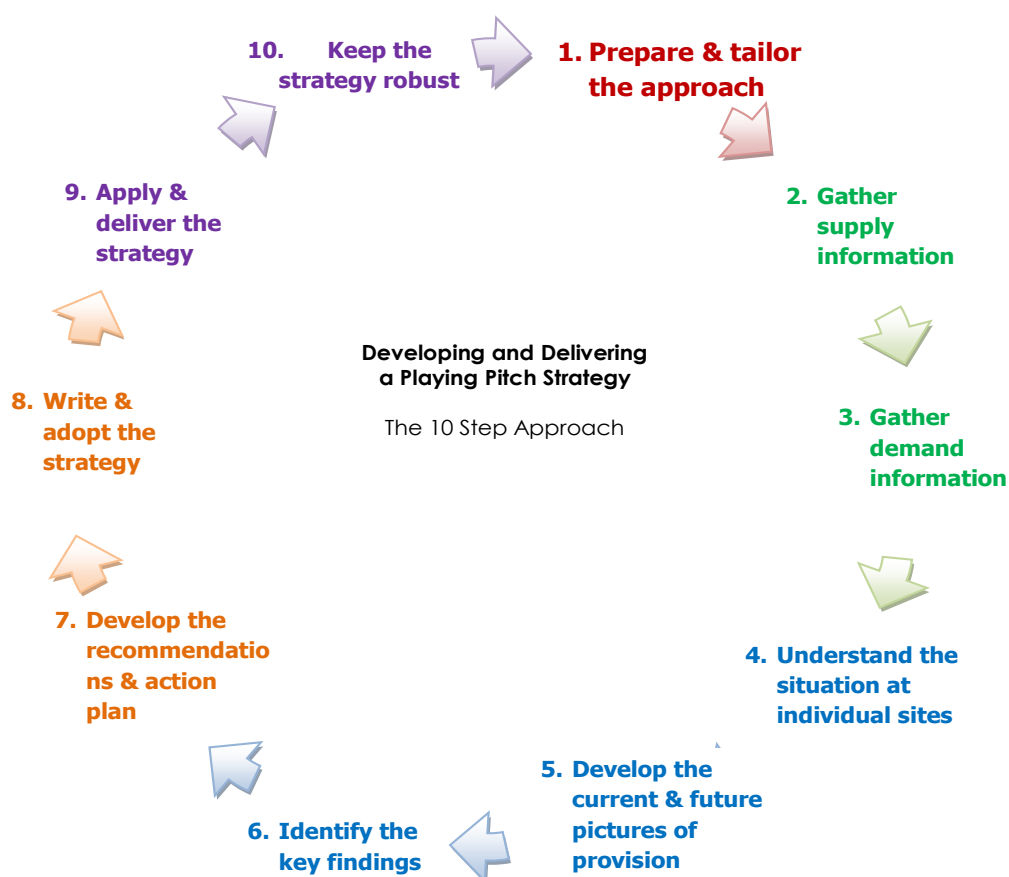
An initial report was presented to the Scrutiny forum on 7th November 2013 outlining the process to be adopted for strategy development. The methodology is attached as Appendix 1 to this note for reference.

The report made three recommendations which were principally related to best practice in approach, use of Sport England tools for analysis, and strategy development taking due account of the needs and evidence arising from both the Playing Pitch Strategy (PPS) framework and the Facilities Planning Model (FPM) framework. Both frameworks have been developed by Sport England.

It should be noted that Sport England are currently reviewing and updating the framework for strategic facilities planning. This will mean a delay to the original timeline scheduled for the CBC strategy completion as it is considered appropriate to develop our strategy 2014 – 2031 on the most up to date methodology. This will support our future work and any joint initiatives on strategic needs and evidence being assessed against the most current criteria available.

The FPM work is complete and the PPS work has progressed to draft report stage using the new methodology shown below:

Figure 2.1: Developing and Delivering a Playing Pitch Strategy – The 10 Step Approach



2. PPS Project Progress:

We are now at point 7 of the PPS process above and a draft report on the project findings is being prepared on schedule as identified in the methodology for completion by mid to late February.

The work completed has been robust as can be seen from the engagement information below which reflects the return of questionnaires regarding sports club provision and participation in the area – this is both public and private provision. Please note that there are only two Hockey teams in the Borough and a 100% return is anticipated, work is ongoing, further Football feedback also expected but responses to date are extremely good. A sample NGB questionnaire is attached as Appendix 2.

- Football –90%+ of teams, local league secretaries, NGB
- Cricket –100% of clubs, NGB
- Rugby Union – 100%, NGB
- Hockey – 50%, NGB

Tennis and Bowls have also been assessed and will be included in the draft report. All pitch sites have been visited and assessed for quality including accessibility.

The FPM work completed in late 2013 by Sport England has identified needs and evidence that in relation to current and future population estimates our

provision of Swimming Pool water space is challenging. The design proposals for the new Queens Park Sports Centre address this issue with the current proposals applying innovative use of a small pool moveable floor and flexible programming options to respond to the amount of water space available for competent swimming, as well as supporting special needs and learn to swim programmes.

Sports Hall provision has been assessed in the borough. It is noted that the specialist nature of the Queens Park Multipurpose Sports Hall means that within the current mix of hall provision there is a need for development of more of the Queens Park standard of provision to adequately meet demand from a wide mix of sports now and in the future. More access to other community sports halls is also a consideration. The proposals for the new Queen's Park Sports Centre also reflect this need. The structural design and footprint currently planned includes for expansion of the Sports Hall subject to funding being available for the proposed build in 2014 2015 or being strategically planned for a future date in the strategy when funding can be committed.

Artificial Grass Pitch provision is covered in both the PPS and FPM and due to National Governing body (NGB) strategic reviews the true picture of need has yet to be determined. The final outcome of the two framework assessments coupled with the strategic priorities identified by NGBs will allow appropriate strategic facility planning to be addressed in CBC strategy and action plans.

A strategic review meeting took place on 5th February primarily focussing on PPS emerging outcomes and the needs and evidence work completed. The attendees included CBC officers from Leisure, Parks and Open Spaces and Planning; and external stakeholders including Sport England and several National Governing Body representatives. No adverse issues were identified regarding the review process or emerging information regarding quality and accuracy. An overall approach to Indoor and Outdoor strategy development and how this needed to be shaped for corporate use was also agreed in principle.

3. Current PPS work:

Final actions regarding PPS work are as follows:

- NGB cross check and challenge.....
 - Football Association – data check
 - Derbyshire Cricket Board data check and update
 - Rugby data check
 - England Hockey data check
 - Further discussion with Tennis and Bowls
- Draft assessment report to be presented to lead officers and Elected Members 18th March.

- Scenario Testing and Strategy Document development
- Draft recommendations prepared.
- Strategic Action plan developed

As advised the FPM modeling is complete and report recommendations made by Sport England will be incorporated into the planned draft report including PPS findings to Elected Members on March 18th.

4. Current FPM work:

- FPM report and findings completed by Sport England
- Feedback from Consultation meeting with Sport England consultants 5th March awaited.
- Facilities Strategy development agreed
- Sport and Physical Community Strategy development agreed.
- Internal consultation on overall CBC strategic planning approach commenced with lead officers

5. Overall Strategy Development

Due to the earlier mentioned Sport England review of the Strategic Planning framework for Facilities, a meeting took place on 5th March to discuss the implications on the approach to the CBC strategy with the Sport England lead consultant for this work. This is to ensure that the final CBC document is consistent with best practice which will need to be evident where the Council enters into any future strategic partnership proposals with Sport England or other similar national bodies including NGBs.

This further development will delay the final strategy deadline. However it will not be a detriment to the overall position required to take the Council services forward in relation to the Councils Core Strategy or the Service level strategic strands being developed for Sport and Leisure and Parks and Open Spaces.

M Blythe March 2014.

Appendix 1

Sport and Physical Activity Strategy methodology - Overview:

Process and Period	Overview of project methodology to establish need and evidence for service provision in Chesterfield Borough
October 2013\ April 2014.	<ul style="list-style-type: none"> • Complete PPS and Outdoor Strategic Assessment (undertaken by CBC Sport and Leisure Service) • Complete Facilities Planning Model Assessment (<u>undertaken to pre set methodology by Sport England</u>)
1	<p>Tailoring the PPS Process</p> <ul style="list-style-type: none"> • Vision for the Strategy, Key Drivers and Outcomes • Scope • Sport Specific Issues and trends in Chesterfield • Analysis structure and consultation • Other issues impacting pitch requirements
2	<p>PPS Approach and Methodology:</p> <p><u>Supply</u></p> <ul style="list-style-type: none"> • <i>Data Collection Requirements</i> <ul style="list-style-type: none"> ○ Site location and access arrangements ○ Facilities available ○ Quality and Capacity • <i>Work Programme</i> <ul style="list-style-type: none"> ○ Site Audit Process ○ Site Visits ○ Analysis of bookings etc and consultation with key providers ○ School survey <p><u>Demand</u></p> <ul style="list-style-type: none"> • <i>Data Collection Requirements</i> <ul style="list-style-type: none"> ○ Clubs / Teams / Age Groups ○ Location of Play (matches and training) ○ Understanding of key issues relating to supply and demand • <i>Work Programme</i> <ul style="list-style-type: none"> ○ Contextual Analysis ○ National Governing Bodies ○ League Secretaries

	<ul style="list-style-type: none"> ○ Community engagement, Club Surveys and Follow Up Consultations ○ Council Officers ○ Wider Stakeholders <ul style="list-style-type: none"> ● PPS Check and Challenge ● PPS Assessment, Findings and Key Issues ● PPS Strategy Development and Action Planning
4	<ul style="list-style-type: none"> ● Identify, check and address key drivers from the Sport England FPM assessment to establish a Facilities and Community Sport and Physical Activity strand to the Strategy.
5	<ul style="list-style-type: none"> ● Prepare final PPS, FPM and Outdoor strategy strands
6	<ul style="list-style-type: none"> ● Prepare final overarching Sport and Physical Activity Strategy for Chesterfield Borough to 2031.

CHESTERFIELD BOROUGH COUNCIL FORWARD PLAN
FOR THE FOUR MONTH PERIOD 1 APRIL 2014 TO 31 JULY 2014

This is formal notice under The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 of key decisions to be made on behalf of the Council. As far as possible and in the interests of transparency, the Council will seek to provide at least 28 clear days notice of new key decisions (and many new non-key decisions) that are listed on this document. Where this is not practicable, such key decisions will be taken under urgency procedures. Decisions which are expected to be taken in private (at a meeting of the Cabinet or by an individual Cabinet Member) are marked "private".

This Forward Plan sets out the details of the 'key' and other major decisions which the Council expects to take during the next four month period. The Plan is rolled forward every month and is available to the public 28 days before the beginning of each month.

A 'Key' Decision is defined as:

Any executive decision which is likely to result in the Council incurring significant expenditure or the making of savings where there is:

- a decision to spend £50,000 or more from an approved budget, or
- a decision to vire more than £10,000 from one budget to another, or
- a decision which would result in a saving of £10,000 or more to any budget head, or
- a decision to dispose or acquire any interest in land or buildings with a value of £50,000 or more, or
- a decision to propose the closure of, or reduction by more than ten (10) percent in the level of service (for example in terms of funding, staffing or hours of operation) provided from any facility from which Council services are supplied.

Any executive decision which will have a significant impact in environmental, physical, social or economic terms on communities living or working in one or more electoral wards. This includes any plans or strategies which are not within the meaning of the Council's Policy Framework set out in Article 4 of the Council's Constitution.

The law and the Council's Constitution provide for urgent key decisions to be made, even though they have not been included in the Forward Plan in accordance with Rule 15 (General Exception) and Rule 16 (Special Urgency) of the Access to information Procedure Rules.

The Forward Plan has been extended to now include details of any significant issues to be considered by the Executive Cabinet, full Council and Overview and Scrutiny Committee. It is hoped that this will better meet the needs of elected Members, Officers and the public. They are called "non key decisions". In addition the plan contains details of any reports which are to be taken in the private section of an Executive meeting.

Anyone wishing to make representations about any of the matters in the schedule below may do so by contacting the officer listed. Copies of the Council's Constitution and agenda and minutes for all meeting of the Council may be accessed on the Council's website: www.chesterfield.gov.uk.

Notice of Intention to Conduct Business in Private

Whilst the majority of the business at Cabinet meetings will be open to the public and media to attend, there will inevitably be some business to be considered that contains, for example, confidential, commercially sensitive or personal information. This is formal notice under The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 that the Cabinet meetings shown on this Forward Plan will be held partly in private because some of the reports for the meeting will contain either confidential information or exempt information under Part 1 of Schedule 12A to the Local Government (Access to Information) Act 1985 (as amended) and that the public interest in withholding the information outweighs the public interest in disclosing it.

A list of the reports which are expected to be considered at this meeting in private are set out in a list on this Forward Plan. They are marked "private", including a number indicating the reason why the decision will be taken in private under the categories set out below:

- (1) information relating to any individual
- (2) information which is likely to reveal the identity of an individual
- (3) information relating the financial or business affairs of any particular person (including the authority holding that information)
- (4) information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority.
- (5) Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
- (6) Information which reveals that the authority proposes (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or (b) to make an order or direction under any enactment.
- (7) Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.

If you would like to make representations about any particular decision to be conducted in private at this meeting then please email: democratic.services@chesterfield.gov.uk. Such representations must be received in advance of 5 clear working days before the date Cabinet meeting itself, normally by the preceding Monday. The Council is required to consider any representations received as to why an item should not be taken in private and to publish its decision.

It is possible that other private reports may be added at shorter notice to the agenda for the Cabinet meeting or for a Cabinet Member decision.

Cabinet meetings are held at the Town Hall, Chesterfield, S40 1LP, usually starting at 10.30 am on Tuesdays, but subject to change in accordance with legal notice periods.

Huw Bowen
Chief Executive



Decision No	Details of the Decision to be Taken	Decision to be taken by	Relevant Portfolio Holder	Earliest Date Decision can be Taken	Proposed Consultees	Method(s) of Consultation	Documents to be considered by Decision taker	Representations may be made to the following officer by the date stated	Private
Key Decisions									
Key Decision 255	Appointment of Green Deal/ECO Partner	Cabinet	Executive Member - Housing	25 Mar 2014	Assistant Executive Member Support Members	Meetings.	Business Planning and Strategy Manager - Housing Services	Alison Craig Housing Tel: 01246 345156 alison.craig@chesterfield.gov.uk	Public
Key Decision 267	Restructure of Homelessness Service	Joint Cabinet and Employment & General Committee	Executive Member - Housing	8 Apr 2014	Assistant Executive Member Support Members	Meeting.	Service Manager - Housing Services	Julie McGrogan Tel: 01246 345135 julie.mcgrogan@chesterfield.gov.uk	Exempt 1 Information relating to individuals
Key Decision 296	Careline Consortium - Update on the current position regarding potential partnership arrangements with DCC.	Cabinet	Executive Member - Housing	22 Apr 2014	Assistant Executive Member Support Members	Meeting.	Service Manager - Housing Services	Julie McGrogan Tel: 01246 345135 julie.mcgrogan@chesterfield.gov.uk	Public
Key Decision 321	Review of Allocations Policy - Welfare Reform	Cabinet	Executive Member - Housing	22 Apr 2014	Assistant Executive Member Support Members	Meetings	Service Manager - Housing Services	Julie McGrogan Tel: 01246 345135 julie.mcgrogan@chesterfield.gov.uk	Public

Key Decision No	Details of the Decision to be Taken	Decision to be taken by	Relevant Portfolio Holder	Earliest Date Decision can be Taken	Proposed Consultees	Method(s) of Consultation	Documents to be considered by Decision taker	Representations may be made to the following officer by the date stated	Private
Key Decision 329	Local Plan: Sites and Boundaries Development Plan document - to agree preferred options for public consultation.	Cabinet	Deputy Leader & Executive Member for Planning	6 May 2014		Meetings	Head of Regeneration	Alan Siviter Tel: 01246 345954 alan.siviter@chesterfield.gov.uk	Public
Key Decision 337	THI Scheme Project Evaluation - to receive a final evaluation of the THI project for Chesterfield Town Centre.	Cabinet	Deputy Leader & Executive Member for Planning	6 May 2014		Meetings	Head of Regeneration	Paul Staniforth Tel: 01246 345781 paul.staniforth@chesterfield.gov.uk	Public
Key Decision 339	Proposals for future use of the former garage site of Hady Lane	Cabinet	Executive Member - Housing	22 Apr 2014	Assistant Executive Member Support Members	Meetings.	Business Planning & Strategy Manager	Alison Craig Housing Tel: 01246 345156 alison.craig@chesterfield.gov.uk	Public
Key Decision 340	Caravan and Mobile Home Park Licensing	Cabinet	Executive Member - Housing	22 Apr 2014	Assistant Executive Member Support Members	Meetings.	Business Planning and Strategy Manager - Housing Services	Jane Thomas Tel: 01246 345708 jane.thomas@chesterfield.gov.uk	Public

Key Decision No	Details of the Decision to be Taken	Decision to be taken by	Relevant Portfolio Holder	Earliest Date Decision can be Taken	Proposed Consultees	Method(s) of Consultation	Documents to be considered by Decision taker	Representations may be made to the following officer by the date stated	Private
Key Decision 347	Anti-Social Behaviour Review	Joint Cabinet and Employment & General Committee	Executive Member - Customers and Communities	8 Apr 2014	Assistant Executive Member	Meetings	Head of Business Transformation	Donna Reddish Tel: 01246 345307 donna.reddish@chesterfield.gov.uk	Exempt 1 Information relating to individuals
Key Decision 348	Strategic Housing Marketing Assessment	Cabinet	Executive Member - Housing	22 Apr 2014	Assistant Executive Member Support Members.	Meeting.	Business Planning and Strategy Manager - Housing Services	James Crouch Tel: 01246 345150 james.crouch@chesterfield.gov.uk	Public
Key Decision 355	Proposed Sports Pavilion for Eastwood Park	Cabinet	Executive Member - Environment	25 Mar 2014	Assistant Executive Member	Meeting	Head of Environment	John Ramsey Tel: 01246 345097 john.ramsey@chesterfield.gov.uk	Public
Key Decision 369	Consideration of Tenders for the Construction of the New Sports Centre (L000)	Cabinet	Executive Member - Leisure, Culture and Tourism	8 Apr 2014	Assistant Executive Member	Meeting	Head of Environment	Darran West Tel: 01246 345751 darran.west@chesterfield.gov.uk	Exempt 3 Contains financial information
Key Decision 370	Appropriation of Land at Queen's Park Annexe for the Construction of the New Sports Centre (R320)	Cabinet	Executive Member - Leisure, Culture and Tourism	6 May 2014	Assistant Executive Member	Meeting	Head of Environment	Darran West Tel: 01246 345751 darran.west@chesterfield.gov.uk	Public

Key Decision No	Details of the Decision to be Taken	Decision to be taken by	Relevant Portfolio Holder	Earliest Date Decision can be Taken	Proposed Consultees	Method(s) of Consultation	Documents to be considered by Decision taker	Representations may be made to the following officer by the date stated	Private
Key Decision 374	Review of Fleet Facilities Manager	Joint Cabinet and Employment & General Committee	Executive Member - Housing	8 Apr 2014	Assistant Executive Member	Meeting	Report of Operational Services Manager	Martyn Bollands Tel: 01246 345020 martyn.bollands@chesterfield.gov.uk	Exempt 3 Contains financial information
Key Decision 378	Local Authority Mortgage Scheme Update Report - take up of mortgages	Cabinet	Executive Member - Housing	25 Mar 2014	Assistant Executive Member	Meetings	Report of Business Planning and Strategy Manager	James Crouch Tel: 01246 345150 james.crouch@chesterfield.gov.uk	Public
Key Decision 380	Derbyshire County Council's Consultation on Proposed Budget Cuts - Potential Impact on Housing Services	Cabinet	Executive Member - Housing	8 Apr 2014	Assistant Executive Member	Meetings	Service Manager - Housing Services	Julie McGrogan Tel: 01246 345135 julie.mcgrogan@chesterfield.gov.uk	Public
Key Decision 381	Annual Report to Tenants - Local Offers 2014/15	Cabinet	Executive Member - Housing	25 Mar 2014	Assistant Executive Member	Meeting	Service Manager - Housing Services	Julie McGrogan Tel: 01246 345135 julie.mcgrogan@chesterfield.gov.uk	Public

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Key Decision 383	Chatsworth Road Conservation Area - outcome of consultation and adoption of proposal to designate a new Conservation Area on Chatsworth Road	Cabinet	Deputy Leader & Executive Member for Planning	8 Apr 2014		Meeting	Head of Regeneration	Paul Staniforth Tel: 01246 345781 paul.staniforth@chesterfield.gov.uk	Public
Key Decision 386	Internal Communications Strategy	Council	Leader & Executive Member for Regeneration	23 Apr 2014		Meetings	Chief Executive/Head of Business Transformation	John Fern Tel: 01246 345245 john.fern@chesterfield.gov.uk	Public
Key Decision 388	Community Infrastructure Levy - Approval of Charging Schedule for Submission	Council	Deputy Leader & Executive Member for Planning	23 Apr 2014		Meetings	Head of Regeneration	Neil Johnson Tel: 01246 345241 neil.johnson@chesterfield.gov.uk	Public
Key Decision 389	Staveley Area Action Plan	Cabinet	Deputy Leader & Executive Member for Planning	6 May 2014		Meetings	Head of Regeneration	Neil Johnson Tel: 01246 345241 neil.johnson@chesterfield.gov.uk	Public

Key Decision No	Details of the Decision to be Taken	Decision to be taken by	Relevant Portfolio Holder	Earliest Date Decision can be Taken	Proposed Consultees	Method(s) of Consultation	Documents to be considered by Decision taker	Representations may be made to the following officer by the date stated	Private
Key Decision 390	Chesterfield Waterside GPF Loan	Cabinet	Leader & Executive Member for Regeneration	25 Mar 2014		Meetings	Head of Regeneration	Neil Johnson Tel: 01246 345241 neil.johnson@chesterfield.gov.uk	Exempt 3 Financial information
Key Decision 391	Support Services Restructure	Joint Cabinet and Employment & General Committee	Executive Member - Governance and Organisational Development	25 Mar 2014	Assistant Executive Member	Meetings	Head of Business Transformation	Mark Evans Head of Business Transformation Tel: 01246 345732 mark.evans@chesterfield.gov.uk	Exempt 1, 2, 4 Information relating to individuals and staffing issues
Key Decision 393	Revised Enforcement Policy for Young People	Cabinet	Executive Member for Environment	25 Mar 2014	Assistant Executive Member Executive Member for Customers and Communities	Meeting	Head of Environment	Sherri Stock sherri.stock@chesterfield.gov.uk	Public
Key Decision 394	Review of Town Centre Events - impact of the reduced budget on town centre events programme	Cabinet	Executive Member - Leisure, Culture and Tourism	8 Apr 2014	Assistant Executive Member	Meetings	Head of Regeneration	Alyson Barnes alyson.barnes@chesterfield.gov.uk	Public

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Key Decision 395	Review of Arts and Venues Policies and Strategies - a review 12 months after their adoption and their impact	Cabinet	Executive Member - Leisure, Culture and Tourism	8 Apr 2014	Assistant Executive Member	Meetings	Head of Regeneration	Anthony Radford Tel: 01246 345339 anthony.radford@chesterfield.gov.uk	Public
Key Decision 396	Statement of Community Involvement	Cabinet	Deputy Leader & Executive Member for Planning	8 Apr 2014		Meeting	Head of Regeneration	Neil Johnson Tel: 01246 345241 neil.johnson@chesterfield.gov.uk	Public
Private Items -Non Key/ Significant but non-Key									
Non-Key 5	Application for financial assistance Brimington Village Circle	Executive Member - Customers and Communities	Executive Member - Customers and Communities	25 Mar 2014	Assistant Executive Member	Meeting	Head of Finance	Paula Clayton paula.clayton@chesterfield.gov.uk	Exempt 3 Financial info.
Key Decision 6	Application for Home Repairs Assistance	Executive Member - Housing	Executive Member Housing - Executive Member decisions	24 Mar 2014	Assistant Executive Member	Meeting	Head of Housing	Jane Thomas Tel: 01246 345708 jane.thomas@chesterfield.gov.uk	Exempt 1, 3 Info. relating to an individual Info. relating to financial affairs

Key Decision No	Details of the Decision to be Taken	Decision to be taken by	Relevant Portfolio Holder	Earliest Date Decision can be Taken	Proposed Consultees	Method(s) of Consultation	Documents to be considered by Decision taker	Representations may be made to the following officer by the date stated	Private
Non Key Decision									
Non-Key Non Key 24	List of Buildings of Local Interest - to consider the list of nominated buildings and agree an assessment panel and process	Deputy Leader & Executive Member for Planning	Deputy Leader & Executive Member for Planning	8 Apr 2014	Consultation with property owners	Meeting	Head of Regeneration	Paul Staniforth Tel: 01246 345781 paul.staniforth@chesterfield.gov.uk	Public
Key Decision Non Key 25	Local Government Equalities Framework Self Assessment	Cabinet	Executive Member - Customers and Communities	6 May 2014	Assistant Executive Member, Customers, Communities and Organisational Development Scrutiny Committee	Meetings	Head of Business Transformation	Donna Reddish Tel: 01246 345307 donna.reddish@chesterfield.gov.uk	Public

Key Decision No	Details of the Decision to be Taken	Decision to be taken by	Relevant Portfolio Holder	Earliest Date Decision can be Taken	Proposed Consultees	Method(s) of Consultation	Documents to be considered by Decision taker	Representations may be made to the following officer by the date stated	Private
Key Decision Non Key 26	Equality and Diversity Annual Report 2013/14	Cabinet	Executive Member - Customers and Communities	6 May 2014	Assistant Executive Member, Customers, Communities and Organisational Development Scrutiny Committee, Equality and Diversity Forum	Meetings	Head of Business Transformation	Katy Marshall Tel: 01246 345247 katy.marshall@chesterfield.gov.uk	Public

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SCRUTINY COMMITTEE RECOMMENDATIONS - IMPLEMENTATION MONITORING FORM

Ref No	Item (Scrutiny Issue or Topic. SPG = Scrutiny Project Group work)	Minute Ref. / Date (Scrutiny Committee & Cabinet, Council & its Committees)	Scrutiny Committee Recommendations or <i>Decision making body resolution</i> (<i>italics = Agreed by Scrutiny Committee but not yet considered by decision making body</i>)	Completion Date for Actions	Action / Response Completed	Further Action Required by Scrutiny (6 monthly progress reports)
EW3	Parking Policy (SPG)	14.02.13 (No 0027) Approved at Cabinet on 05.03.13	<ol style="list-style-type: none"> 1. The barrier system of parking control which gives change, be extended to other car parks. 2. Improvements be implemented for the New Beetwell Street MSCP to bring the facility up to a standard equivalent to that at Vicar Lane. 3. Improvements to signage across the town centre and at the entry points to off-street car parks be undertaken. 	Progress update 6 months from 05.03.13	Head of Regeneration provided progress update to EW on 05.09.13.	
OP3	Anti Social Behaviour (SPG)	17.01.13 (No 0064) Considered by Cabinet 10.09.13. 12.12.13	See report and minute. <ol style="list-style-type: none"> 1. Support use of vacant post funding to employ 0.6 (FTE) case worker. 		Executive Report considered by OP 12.12.13 before Cabinet decision. Scrutiny recommendation made.	Pending Scrutiny recommendation to Cabinet.

Ref No	Item (Scrutiny Issue or Topic. SPG = Scrutiny Project Group work)	Minute Ref. / Date (Scrutiny Committee & Cabinet, Council & its Committees)	Scrutiny Committee Recommendations or <i>Decision making body resolution</i> <i>(italics = Agreed by Scrutiny Committee but not yet considered by decision making body)</i>	Completion Date for Actions	Action / Response Completed	Further Action Required by Scrutiny <i>(6 monthly progress reports)</i>
CCO1	Statutory Crime & Disorder Scrutiny	29/09/11 (No 0044) (No 0045)	1. Progress report on sharing information re alcohol related health problems and hospital admissions. 2. Consult Committee on internal Review of Community Safety before submission to Cabinet.	6 months from 29/09/11.	1. Update provided 30.05.13. Statistics awaited. 2. Update received 05.12.13 to confirm internal review tied into report on Anti Social Behaviour yet to be considered by Cabinet.	Report received 05.12.13. Next report due 10.04.14.
Page 20		04/10/12	3. Consult Committee on Redeeming our Communities Proposals when completed.		3. Awaited.	
		30/05/13 (No 0003)	4. Recommendation to Community Safety Partnership regarding introduction of Shopwatch scheme.	Letter sent 25.07.13	4. Scrutiny Committee awaiting response to letter from Community Safety Partnership.	
CCO3	Cumulative Impact Policy	SB 14/07/11 (No 0015) Licensing Ctte	1. Supports consultation on introduction of CIP. 2. A further report on consultation outcome be reported to Licensing Ctte and Cabinet before Council.		1. Completed. 2. Completed.	

Ref No	Item (Scrutiny Issue or Topic. SPG = Scrutiny Project Group work)	Minute Ref. / Date (Scrutiny Committee & Cabinet, Council & its Committees)	Scrutiny Committee Recommendations or <i>Decision making body resolution</i> (<i>italics = Agreed by Scrutiny Committee but not yet considered by decision making body</i>)	Completion Date for Actions	Action / Response Completed	Further Action Required by Scrutiny (6 monthly progress reports)
			<p>3. Scrutiny Board /Ctte to be involved with monitor and review of CIP after 12 months in operation.</p> <p>4. Impact of alcohol consumption on health service to be brought to attention of Licensing Committee.</p>	3. Following 12 months in operation.	<p>3. Completed. Report received 31.01.13.</p> <p>4. Update received 01.08.13. Hospital statistics not yet available.</p>	
W2	Review of Water Rates Payment Policy	<p>SB 16/06/11 (No 0004)</p> <p>Cabinet 31/1/12 (No 0164)</p>	1. Refer proposed amended Water Rates Payment policies to Executive Member / Cabinet for adoption.		Last progress report received 27.06.13	Scrutiny Project Group set up to undertake further review. Review completed & reported to EW 16.01.14.

Abbreviations Key : OP = Overview and Performance Scrutiny Forum. CCO = Community, Customer and Organisational Development Scrutiny Committee. EW = Enterprise and Wellbeing Scrutiny Committee).

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CHESTERFIELD BOROUGH COUNCIL

WORK PROGRAMME : ENTERPRISE AND WELLBEING SCRUTINY COMMITTEE on 20 MARCH 2014

	Scrutiny Committee Date:	Business Item :	Status :	Raised by :	Executive Responsibility
1	20.03.14	Chesterfield Sport and Active Recreation Strategy	Initial report received 07.11.13. Draft strategy being developed.	<i>Head of Environment E&W (21.06/12)</i>	<i>Leisure, Culture & Tourism</i>
2	20.03.14	Homeless Prevention Service Restructure	Currently scheduled for Cabinet 8.4.14	<i>Executive Member Housing</i>	<i>Housing</i>
3	22.05.14 or 31.07.14 TBC	Housing Allocations Policy	Received 14.02.13 and 07.11.13. 6 months progress report requested.	<i>Link Officer (Housing) 12.11.12</i>	<i>Housing</i>
4	22.05.14	Parks and Open Spaces Strategy	Members workshop to take place. Includes play areas.	<i>Head Environment – Link Officer meeting 10.06.13</i>	<i>Environment</i>
5	31.07.14	Street Scene Improvement Plan	6 monthly progress report – last received 16.01.14.	<i>E&W</i>	<i>Environment</i>
6	TBC	Housing Self Financing (Decent Homes Standards and Rents)	TBC. Informal briefing for Members being proposed.	<i>Executive Member Housing</i>	<i>Housing</i>
7	05.02.15	Allotments Strategy	Annual progress report. Last received 16.01.14.	<i>Head of Environment E&W (19.04.12)</i>	<i>Environment</i>

CHESTERFIELD BOROUGH COUNCIL

	Scrutiny Committee Date:	Business Item :	Status :	Raised by :	Executive Responsibility
Scrutiny Project Groups :					
8	Every meeting.	New Sport and Leisure Facilities	First agreed 16.02.12. Membership and scope refreshed. New scope agreed 05.09.13.	CCO / E&W / Officers via annual consultation	Leisure, Culture & Tourism
9	Every meeting	Water Rates Policy Review	Agreed 27.06.13 to set up a Project Group. Concluded and report received 16.01.14. Pending report to Cabinet / Executive Member.	E&W (27.06.13)	Housing
10	Every meeting	Taxi Subsidy	Agreed 16.01.14. To commence March.	E&W (16.01.14)	Environment
New Business Items Proposed :					
		Housing Accommodation and Support Budget, and Older Peoples Services	To look at impact of County Council funding reductions on housing services. Awaiting detail regarding timescales.	Link Officer (Housing) 10.02.14	Housing
		Playing Pitch Strategy	Linked to Parks and Open Spaces Strategy.	Link Officer (Environment)	Environment

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Note: Items for monitoring (from scrutiny reviews and/or recommendations) are not included above but are listed in the Scrutiny Monitoring Form a separate item on the agenda. Items from the Forward Plan and Scrutiny Monitoring Form can be included in the work programme.

[KEY to abbreviations : O&P = Overview and Performance Scrutiny Forum. CCO = Community, Customer and Organisational Development Scrutiny Committee. E&W = Enterprise and Wellbeing Scrutiny Committee. TBC = to be confirmed.] (Next meeting date is 22 May 2014).

ENTERPRISE AND WELLBEING SCRUTINY COMMITTEE**Thursday, 16th January, 2014**

Present:-

Councillor Lang (Chair)

Councillors	Callan	Gibson
	Dyke	Hawksworth
	Flood	Simmons
	Gibson	Martin Stone++
	Hawksworth	

Jackie Brobyn – Democratic Services Officer
 Peter Corke – Sustainability Officer++++
 Anita Cunningham – Scrutiny Officer
 Carole Grew – Senior Waste Management Officer+++++++
 Mel Henley – Environmental Services Manager+++++++
 Jane Thomas – Private Sector Housing Manager+
 Scott Webster – Project Officer+++++
 Darran West – Head of Environment+++++++

+ Attended for Minute No. 36
 ++ Attended for Minute Nos. 36 & 38
 +++ Attended for Minute Nos. 37, 39 & 40
 ++++ Attended for Minute No. 37
 +++++ Attended for Minute No. 38
 ++++++ Attended for Minute No. 39
 ++++++ Attended for Minute No. 40

34 DECLARATIONS OF MEMBERS' AND OFFICERS' INTERESTS RELATING TO ITEMS ON THE AGENDA

Councillor Flood declared an interest in Minute Number 41 as the Chair of Appeals and Regulatory Committee.

35 APOLOGIES FOR ABSENCE.

Apologies for absence were received from Councillors Bradford and McManus.

36 EXECUTIVE MEMBER FOR HOUSING REPORT ON APPOINTMENT OF GREEN DEAL ECO PARTNER

Councillor Martin Stone, Assistant Executive Member for Housing and Jane Thomas, Private Sector Housing Manager attended the meeting to report on the progress made in respect of Energy Company Obligation (ECO)/Green Deal.

The ECO and Green Deal schemes were launched in January 2013 by Department of Energy and Climate Change (DECC) to replace the nationwide CERT, CESP and Warm Front schemes. The purpose of the funding is to achieve significant carbon saving reductions through the installation of a range of domestic energy efficiency measures which will improve thermal efficiency and efficiency of domestic heating.

The funding was provided as a result of an obligation placed on the 'big six' energy companies by central government and targeted low income and vulnerable households.

It is anticipated that the funding will help low income families to obtain basic heating and insulation measures and subsidise the cost of solid wall insulation in Hard to Treat properties for both Social Landlords and private home owners.

The Council has an opportunity to tender for an ECO partner to carry out solid wall insulation to both Council housing stock and privately owned houses which are interspersed throughout the Council housing estates. It was noted that where the ECO subsidy did not meet the full cost of work to privately owned homes, the house owner would have to make up the difference.

Chesterfield Council, as a member of Derbyshire and Nottinghamshire Local Authority Energy Partnership (LAEP) has supported the development of a funding bid. The LAEP has a good track record of securing funding and enabling delivery of basic insulation and heating measures across the county. Chesterfield Home Improvement Agency delivered heating measures worth £184,500 to vulnerable low income home owners across the borough using Affordable Warmth grants.

Householders will be offered free Green Deal Assessments and 80% of installation costs will be covered by CERO (Carbon Saving ECO funding - 40%) and DECC – 40%. Householders will be offered the remaining 20% of the cost by Green Deal finance at around 10% APR. All households will be eligible for £650 government cashback, equivalent to well over half of the interest payments.

On average each council will be able to insulate 50 solid wall homes at an average cost of £8,500 per property.

A separate scheme which is being developed by the LAEP is 'warmth on prescription pilot project' which will help identify vulnerable householders with health conditions exacerbated by cold homes to benefit from energy efficiency measures and advice.

There are three strands to ECO funding:

- Carbon Saving Communities (CSCO)
- Carbon Saving Obligation (CSO)
- Affordable Warmth (HHCRO)

The only strand of ECO funding which is expected to fully fund the cost of measures is the Affordable Warmth ECO.

It was suggested by members of the Committee that the scheme should be branded to ensure that tenants could distinguish that this was a scheme run by the Council, ensuring that they did not become victims of private companies who preyed on low income families.

It was confirmed the Council were looking at branding the scheme not using reference to 'ECO Deal', and that tenants would only be approached using branded letters.

- RESOLVED -**
- (1) That the report be noted.
 - (2) That clear branding be included on all Council correspondence to tenants.

37 EXECUTIVE MEMBER FOR ENVIRONMENT REPORT ON ALLOTMENTS STRATEGY

Councillor Ludlow, Executive Member for Environment, Councillor Hollingworth, Assistant Executive Member for Environment and Peter Corke, Sustainability Officer attended the meeting to report on the progress made on the Allotment Strategy 2012-2016.

There are 5 objectives which are monitored via an Action Plan:

- To cultivate the improved management of the Council's allotment sites
- To promote allotments as a benefit for the whole community
- To highlight the role that allotments play in developing a more sustainable environment, encouraging biodiversity and conservation
- To develop a health agenda for allotments, focusing on benefits, in terms of improving health in the borough
- To review existing provision of allotments in Chesterfield and to seek to identify area of potential future allotment provision

The Sustainability Officer reported that the majority of the actions had now been implemented and 98% of the sites were being managed superbly. He confirmed that the Strategy had aided development of the allotments going forward.

- RESOLVED -** That the content of the report be noted.

38 SCRUTINY PROJECT GROUP REPORT ON WATER RATES

Councillor Simmons and Councillor Flood updated the Committee on the work undertaken by the Scrutiny Project Group in respect of the review of Water Rates and presented the final report and recommendations.

The review aimed to focus on the policy in respect of evictions for non-payment of water rates and the main objectives were to:

- Review the operation of the Housing Policy on water rate arrears evictions.

- Find out more about the water rates collection contract with Severn Trent Water Company and the annual sum of money received by the Housing Revenue account for the collection of water rates.

It was noted that there was a lack of information relating to Housing Policy in respect of tenants with water rates arrears and the key issues identified were:

- Costs for collection
- Payment for debt
- Effect of current economic situation on arrears
- Effect of arrears on homeless budget
- Cost of collection to General Fund
- Increased need for Tenant Support
- Provision of advice and help available to tenants.

A number of officers were interviewed and the following issues were identified:

- The current CBC response to water rates arrears
- Differences between CBC policy and water companies' policy on arrears
- CBC advice to tenants on installing water meters
- CBC advice and support to tenants, especially new tenants and those in changing circumstances, and need to encourage tenants to take up offer of Tenancy Support
- Advice given to Members of Council on CBC water rates policy
- Reasons why CBC collects water rates – costs and benefits
- Information on services delivered in Chesterfield by Severn Trent and Yorkshire Water, and how this was reflected in water bills
- Details of 'other charges' in Revenues documentation, and the need to list water rates as a separate charge
- Statistics on how many tenants asked that water rates be listed separately from rent and other charges
- Wording of tenancy agreements and communication with tenants on water rate payment
- Details of recent evictions for non-payment of water rates and other charges
- Role of Customer Services Centre staff in water rate collection
- Comparisons with other local authorities' policies on water rate collection, and with the policies of housing associations and other social housing providers
- impact of changing payment methods on tenants and arrears
- Details of water company response to non-payment of water rates
- Continuing impact of Welfare Reform and future impact of Universal Credit on water rate payment
- Identifying links with the Corporate Plan.

The proposed Contract was reviewed and it was apparent that the renegotiation was long overdue. The Review Group were supportive of the transfer of Contract monies from Housing Revenue Account to the General Fund as the costs were incurred for

recovery and collection by Revenues and it was difficult to quantify how much it was costing to deal with water rates in addition to other costs.

The Review Group concluded that the new contract would provide a proper framework which could be monitored and provide a more realistic level of reimbursement for the level of debt and costs to collect. It allowed flexibility to terminate/renege the contract should either party find it was not mutually beneficial, without incurring a cost.

It was recognised that the service provided by the Tenancy Support officers was limited and that they were unable to provide support to every tenant. However the group were satisfied that support was provided to all those who were referred to them or who asked for help, and that a variety of charities were used to assist them.

It was noted that the Tenants' Pack included some advice about water meters and assistance available, but that this was included with information relating to gas services.

Concerns were raised that there was no way of separating water rates payments from rent and it was suggested that Members of the Committee arrange to meet with the Customer Services and Revenues Manager to make suggestions for ways of improving the processes and technology.

Reference was made to the 'write off' policy and how these would be operated in the future. It suggested that a discussion take place at a future business meeting about the possibility of removing reference to write-offs from the policy or including a sentence that 'write-offs' be an officer recommendation to be carried out by Executive Members.

The good work and support to the project group provided by Councillor Flood and Mary Stead, Democratic Services Officer were acknowledged.

- RESOLVED -**
- (1) that Officers report to Scrutiny in six months time, as to the outcome/progress on the water rate collection process and technology review
 - (2)
 - (i) that an update be made to Scrutiny when the Contract with Severn Trent Water is formally signed
 - (ii) that an update on the Contract be given to Scrutiny after one year
 - (3) that an informal meeting take place between the Scrutiny Chairs, Executive Member and Review Lead to discuss the operation of the 'write-off' policy to confirm with Revenues and Housing that they either remove the sentence about 'write-offs' from the policy, or insert " 'write-offs' to be Officer recommendations carried out by Executive Members";

- (4) that support be given to reviewing the Tenant's information to include:
 - (i) more robust and prominent information on support available and advice regarding water rates and water meters;
 - (ii) re-emphasis to all tenants of the importance of communication with Revenues and Tenancy Support, if it is likely that the tenant may be approaching financial difficulties that may lead to arrears.
- (5) that a progress report be given in six months time, monitoring the number of evictions for water rates arrears.

39 EXECUTIVE MEMBER FOR ENVIRONMENT REPORT ON STREETSCENE IMPROVEMENT PLAN

Councillor Ludlow, Executive Member for Environment, Councillor Hollingworth, Assistant Executive Member for Environment and Mel Henley, Landscape and Streetscene Service Manager attended the meeting to inform Members of the progress in delivering the route optimisation project for street cleansing and to discuss the Council's performance in maintaining a high quality street scene.

The work on the route optimisation was progressing well, with all targets being met on all the major cleansing routes. All mechanical and manual routes had been imported on to the system and the rounds were currently being tested and refined.

Cashable savings of £95,700 had been achieved together with efficiency gains of £7,500.

Overall, performance had exceeded the original targets set with the exception of detritus.

The number of fixed penalty notices issued had fallen over the last 12 months. During 2013 there had been a 10% reduction in complaints about dog fouling and cigarette littering had reduced.

The Council had achieved four Green Flag Awards, in Poolsbrook Country Park, Brimington Crematorium, Queens Park and Holmebrook Valley Park.

The Neighbourhood Environment Team (NEAT) had been working on part of Barrow Hill Housing area and the HRA share of the funding for this was still set at 80%. This would be reviewed again at year end but at the moment was felt to be accurately reflecting the proportion of work completed.

It was proposed that a target be set in the updated Corporate Plan for 2012-2015 for the satisfaction with cleanliness. This would replace the NI195 style observational surveys.

The Corporate Plan also sets a target in respect of Green Flag awards and having gained the four flags as mentioned previously it was anticipated that Eastwood Park would be the next park to achieve this status following its recent refurbishment.

Reference was made to 'fly tipping' and whether there had been an increase in respect of this. The Landscape and Streetscene Services Manager agreed to look in to this and email the year on year figures to all Members of the Committee.

Councillor Dyke raised concerns about dog bins at Poolsbrook fishing club being emptied out in the park and asked for this to be investigated. It was agreed that this would be looked into and the outcome reported back.

- RESOLVED -**
- (1) That the service improvements and savings be welcomed.
 - (2) That figures for fly tipping be provided to the committee and the emptying of dog bins be investigated.
 - (3) That progress with ongoing actions and improvements in service delivery and environmental quality be received and monitored.

40 EXECUTIVE MEMBER FOR ENVIRONMENT UPDATE ON THE PROGRESS OF PLAN TO COLLECT, FOR COMPOSTING, FOOD WASTE IN THE GREEN BIN

Councillor Ludlow, Executive Member for Environment, Councillor Hollingworth, Assistant Executive Member for Environment and Carole Grew, Senior Waste Management Officer attended the meeting to give an update about the agreement with Derbyshire County Council (DCC) regarding the provision of a composting facility that will allow Chesterfield Borough Council to collect food waste for composting.

Work started in November 2013 and, in line with the project plan, was due to complete in May 2014. The plant would need a commissioning period and DCC and the three Waste Collection Authorities had agreed that deliveries of mixed food and garden waste would start in May 2014 which would give DCC opportunity to delay the start if the project suffered delays due to bad weather. However there was an agreement that the start date would not be further delayed beyond the end of June 2014 and if the plant was not complete and ready to receive loads by then, DCC would, at their own expense find alternative sites to deliver the mixed waste composting.

The facility would allow Chesterfield Borough Council (CBC) to collect food waste with garden waste in the green bin. The inclusion of food waste could increase the tonnage of materials collected for recycling by 1000 tonnes assuming every household put approximately 0.5kg of food waste in the green bin each fortnight. This would increase the recycling rate by 3%.

The list of acceptable items for the composting facility had been issued and did not allow the use of any type of compostable bag, other than paper bags which met the European Standard EN 13432, which could be bought at most major supermarkets and DIY stores.

There was discussion taking place regarding providing all residents with a kitchen caddy for use when collecting food waste prior to putting it into the bin and a survey was being undertaken among staff to establish whether it was felt this would encourage householders to use the scheme.

All three councils planned to issue a consistent message by delivering the same publicity material at the same time and the Chesterfield's Communications and Marketing Manager would be working with the publicity officer for Bolsover and North East Derbyshire Council's to formulate the publicity plan and material.

RESOLVED - That the introduction of the scheme be welcomed.

41 **SCRUTINY PROJECT GROUP REPORT ON HACKNEY CAB CAPPING REVIEW PROCESS - RETROSPECTIVE APPROVAL**

Councillor Lang presented the submitted report on behalf of the Scrutiny Project Group in respect of the Hackney Cab Capping Review Process.

It was noted that the Council was currently undertaking its first review of the cap on the number of hackney cab licences since the cap was introduced 3 years ago.

The aim of the review was to ensure that the review process had the confidence of both members and the taxi trade within the borough and that it was robust enough to aid the Council with its aim of reducing the number of Hackney cabs to an acceptable level, allowing Hackney trade within the borough to thrive, pending legislation.

The project group found that drivers were concerned that the survey conducted at the station this year differed from that which was undertaken previously. It was felt that the observation process needed to be reported clearly in order for a true comparison to be gained.

It was therefore recommended that a clear comparison be produced and broken down into each rank to aid members of the Appeals and Regulatory Committee at decision making stage.

The project group also found that there was no clear internal process for the capping review to follow and that this was essential for both members and the trade in order to instil confidence in the process and it was recommended that this be produced.

The number of Hackney plates in the borough was falling at a very slow pace which was undermining the aim of the cap and it was felt that in order to keep to process robust the capping number needed to be more achievable.

It was recommended that the Appeals and Regulatory Committee consider taking action to resolve the number of Hackney plates within the borough, such as removing the option to transfer the plate.

A discussion took place around the taxi licence subsidy and it was noted that this had reduced considerably over the past few years. It was anticipated that with the proposed increase to fees over the next 2 years that the subsidy would be eliminated.

Members expressed their concerns about the way this was being approached and suggested and agreed that the taxi licence subsidy should be reviewed.

- RESOLVED -**
- (1) That a clear comparison of the survey be produced and broken down into each rank to aid members of the Appeals and Regulatory Committee at the decision making stage
 - (2) That a clear written process be put together including the reviews inclusion in the Council's Forward Plan in future
 - (3) That the Appeals and Regulatory Committee considers taking action to resolve the number of Hackney plates within the Borough such as removing the option to transfer the plate, when legislation permits.

42 FORWARD PLAN

The Committee considered the Forward Plan for the period 1st February, 2014 to 31st May, 2014.

RESOLVED - That the Forward Plan be noted.

43 SCRUTINY MONITORING

The Committee considered an update on the implementation of approved Scrutiny recommendations.

RESOLVED - That the update be noted and the Parking Policy item be removed from monitoring.

44 WORK PROGRAMME FOR THE ENTERPRISE AND WELLBEING SCRUTINY COMMITTEE

The Committee considered a list of items raised to date for its Work Programme.

- RESOLVED -**
- (1) That the Work Programme be agreed.
 - (2) That an update on the following items be considered at the meeting in March 2014:
 - Chesterfield Sport & Recreation Strategy

- Leisure Scrutiny Review Report
- Homeless Prevention Service Restructure

45 SCRUTINY PROJECTS PROGRESS UPDATES

New Sport and Leisure Facilities

Councillor Flood gave an update on the review currently being undertaken in respect of the new sport and leisure facilities.

She reported that the group had reviewed the process which had been undertaken including:

- The Covenant
- The decision
- Contracting processes

A questionnaire was being compiled in consultation with the trade unions to gain staff opinion and this was to be circulated.

The next steps would be to look at the new contract for the building of the Queens Park Sports Centre which would include looking at the planning application when it became available.

It was anticipated that the whole process would be completed by April 2015.

Councillor Flood wished to thank both Darran West and Mick Blythe for their assistance with the review, noting that anything which had been highlighted by the group had been picked up and acted on.

She confirmed that a written report would be ready for consideration by the Committee at the meeting on 20th March 2014.

Taxi Licence Subsidy

It was suggested and agreed that a review group be set up to look closely at the taxi licence subsidy. The following members expressed an interest in being involved in the review:

- Councillor Simmons
- Councillor Dyke
- Councillor Hawksworth (Lead)
- Councillor Callan
- Councillor Gibson

It was agreed that other Members of the Council be invited to join the group.

RESOLVED - (1) That the updates be noted.

- (2) That a scrutiny project group be set up to look at taxi licence subsidy.

46 OVERVIEW AND SCRUTINY DEVELOPMENTS

The Scrutiny Officer reminded Members of the Committee that a training session had been arranged at 4.00 pm on Thursday 30th January 2014 on Chairing skills.

RESOLVED - That the reminder relating to the Chairing skills training be noted.

47 MINUTES OF THE MEETING HELD ON 7TH NOVEMBER 2013 AND MATTERS ARISING

The Minutes of the meeting of the Committee held on 7th November, 2013 were presented.

RESOLVED - That the Minutes be approved as a correct record and signed by the Chair.

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